

Library Membership

Multicultural Centre for Women's Health Library

Updated 2021



Multicultural Centre for Women's Health is a national organisation run by immigrant and refugee women and dedicated to immigrant and refugee women's health.

Welcome to the MCWH library

The MCWH Library is a dedicated space for women's health information in many languages. We want women to feel free to visit, browse and borrow health information and resources, either online or in person at our Collingwood library.

To borrow books, reports and DVD's you must be a member of the Multicultural Centre for Women's Health Library and have either your library card or a form of identification.

The Multicultural Centre for Women's Health Multilingual Library Collection is unique and difficult to replace. By joining as a member, you agree to respect our library policies, so everyone can enjoy and access the collection.

The next few pages explain the terms and conditions of membership.

Important information about membership

1. Costs

Library membership is free. We want health information to be available to everyone!

Although Library membership is free, borrowers are responsible for any costs related relating to the return of library items such as postage, courier charges, costs relating to the replacement of damaged or otherwise non-returned items, and photocopying.

2. Forms of identification for borrowing

To sign up as a member, or borrow without your library card, you will need one of the following forms of identification:

- Driver licence or learner permit
- Concession card
- Student card with address on it
- Health care card

3. MCWH Library Hours

The Multicultural Centre for Women's Health Library is open Monday to Friday between 10am-3pm. This does not include Public Holidays. Please note these are general browsing and borrowing hours.

If you require specific assistance, please contact the Multilingual Library & Resource Coordinator on 03 9418 0910 or carmela@mcwh.com.au to make an appointment before arriving.

COVID-19 SAFETY

To ensure your safety using the library, there are COVID-19 related safety measures in place, including limits on the number of people in the library at one time.

If possible, please contact the library by calling the FREE telephone number **1800 656 421** or the office number (03) 9418 0910 on the day you intend to visit, to confirm if you can come.

4. Borrowing rules and limits

Many items can be downloaded or photocopied at the library, without the need to borrow. However some items, including books and reports, reference materials, journals and DVDs have specific borrowing rules.

Books and Reports

Books and reports are borrowed on a fortnightly basis. They are renewable for two-week periods, except where a hold has been placed on the book or report in question; such items need to be returned by the due date and the loan period cannot be extended.

An overdue notice will be sent regarding books or reports that are not returned by the due date. A borrower's lending rights will be suspended until all overdue items are returned. Please note that some reports may not be borrowed, these are clearly marked as Reference material.

Reference Material

This collection is not available for loan. Reference items may be used on site at the MCWH library.

Journals

The Journal Collections is not available for loan. Journals are to be used on site at the MCWH library.

DVDs

DVDs may be borrowed for up to three days or can be watched on site at the MCWH library. Please contact us to arrange a viewing time. If the DVD is not returned by the due date an overdue notice will either be sent or the organisation will be contacted to ensure the DVDs is returned. It is the responsibility of the borrower to return the DVD.

Library Membership Form

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Please fill in this form and bring it, along with one form of identification, to the Multilingual Library & Resource Coordinator, at the Multicultural Centre for Women's Health, Suite 207, Level 2, Carringbush Building, 134 Cambridge Street, Collingwood. If you cannot physically come to the library, contact info@mcwh.com.au or call 1800 656 41 (Free).

Name:

Address:

Suburb: Postcode:

Contact email:

Telephone:

Please tick the boxes if you agree (✓)

I have read and agree to the policies of the Multicultural Centre for Women's Health Library and Resource Collection.

I would like to receive monthly email updates about new resources

Signature Date

To be filled out by the Library & Resource Coordinator

Membership number:

Identification details:

MCWH – Multicultural Centre for Women's Health • www.mcwh.com.au • **T (03) 9418 0999**
reception@mcwh.com.au • **FREE CALL 1800 656 421 for multilingual health information** • **ABN 48 188 616 970** • **Suite 207, Level 2, Carringbush Building, 134 Cambridge Street, Collingwood VIC 3066**